



UNIVERSITY OF LADAKH
OFFICE OF THE REGISTRAR, LEH
(Administrative Building, Melongthang, Leh)
uol.ac.in

Advertisement No. 01 - UoL-2025

Dated: - 25.01.2025

WALK IN INTERVIEW

This is for the information of all concerned that Walk in interview shall be conducted for the position of Incubation/ Startup Cell Manager, University of Ladakh on purely temporary basis (for six months) and extendable, based on the performance.

The walk in interview shall be conducted offline on **31.01.2025 at 11:00AM** at Administrative Office, Melong Thang, Leh. The interested and eligible candidates who fulfill the below mentioned criteria are advised to appear for the Interview as per the above scheduled date and venue with their academics/experience and other related documents as mentioned below:

Role: The incubation/startup Cell Manager shall coordinate with university management to help set up infrastructure, processes, and programs for a strong Incubator offering. He/she shall extensively work with students, faculty, and alumni to ensure that entrepreneurship and innovation become integral to the overall system. He/ She shall be responsible for executing various activities and programs for startups and students. He/ She shall undertake activities for building and shaping the brand image of the University's Incubation and Start-up Cell. In addition, any other job assigned by the University management. The role requires a comprehensive 360* approach to find synergies in various departments to develop new initiatives, programs and partnerships at the University level. He/she will be spearheading the business development, execution, and expansion of the University's Incubation/Startup cell initiatives.

Key Responsibilities

1. Scouting for funding opportunities from various government funding schemes.
2. Developing & finding avenues of partnership with technology companies and various govt. /semi-govt. bodies
3. Provide support services to faculty members and students regarding various opportunities for technology translation.
4. Development of new programs for interdisciplinary engagement.
5. Establishing partnerships with corporates through CSR initiatives.
6. Web management: continuous up gradation of content on the Incubator's webpage
7. Digital Marketing & Communications (Media) Lead
8. Portfolio Management & Evaluation of various incubates
9. Events Lead
10. Management of institution innovation cell (e-cell, Faculty Members Engagement, Interface with Student Activities).

Eligibility Criteria Essential:

Educational

- MBA from a recognized University/Institute with a B.Tech / B.E. degree.

Experience

- The applicant must have a minimum 2 years of overall work experience, with at least 1 year of experience in the start-up/incubation sector, either as a start-up founder/co-founder/core team member and / or as a stakeholder of start-up ecosystem or in managing/administering a similar type of incubator or at least 2 years of industrial experience at management level.

Desirable:

- The applicant must have a clear understanding of local, national and global start-up ecosystems and the ability to find ways to collaborate with ecosystem stakeholders.
- The applicant must possess a strong command of the English language, preferably with suitable proficiency in Hindi and is expected to be well suited in conceptualizing, compiling, and putting together papers, presentations, documents, proposals, etc.
- The applicant must have demonstrated interest to interact and connect with people and should preferably have a strong professional network in the corporate/startup ecosystem.

Other terms and conditions:

- The initial appointment will be for six months, which can be curtailed or extended based on assessing the candidate's performance six months. The applicant will have no claim implicit or explicit for considering against any regular position in the University.

Salary: Negotiable

Documents required:

1. PG mark sheets/grade sheets.
2. PG degree certificate.
3. UG degree certificate.
4. UG mark sheets/grade sheets.
5. Other relevant educational certificates.
6. Relevant experience certificates (in reverse chronological order); required experience in the start-up sector/incubation sector should be supported by the relevant documents.
7. Aadhaar Card.
8. Proof of Income/Last salary drawn.
9. Anything else considered relevant.

No. Registrar/UOL/Leh/Misc/01/2025


I/c Registrar
University of Ladakh.
Date: 25.01.2025